



# OIL VALLEY SCHOOL

☎ : (03751) 260303  
260029  
260097  
260098

(Affiliated to C.B.S.E. Delhi, Regd. No. 230034)  
BOGAPANI COLONY, P.O. BOGAPANI, P.S. : DIGBOI  
DIST. TINSUKIA, ASSAM - 786171

Sl. No. 280

## TRANSFER / LEAVING CERTIFICATE

Date.....

1. Name of the pupil.....
2. Father's / Guardian's Name.....
3. Nationality.....
4. Whether the candidate belongs to Scheduled Caste or Scheduled Tribe.....
5. Date of first admission in the School with class.....
6. Date of birth (in Christian Era) according to Admission Register (in figures).....  
(in words).....
7. Class in which the pupil last studied (in figures)..... (in words).....
8. School / Board Annual examination last taken with result.....
9. Whether failed , if so once / twice in the same class.....
10. Subjects studied : 1..... 2..... 3..... 4..... 5.....
11. Whether qualified for promotion to the higher class.....  
If so, to which class (in figure)..... (in words).....
12. Month upto which the (pupil has paid) school dues paid.....
13. Any fee concession availed of : if so, the nature of such concession.....
14. Total number of working days.....
15. Total number of working days present.....
16. Whether NCC Cadet / Boys Scout / Girl Guide (details may be given).....
17. Games played or extra-curricular activities in which the pupil usually took part (mention achievement level therein).....
18. General conduct.....
19. Date of application for certificate.....
20. Date of issue of certificate.....
21. Reason for leaving the school.....
22. Any other remarks.....

Signature of  
The Class Teacher

Checked by  
(State full name and designation)

Principal  
SEAL